

MAHARASHTRA STATE COUNCIL OF EXAMINATION, PUNE
OBJECTIVE QUESTION
GCC - TBC 40-WPM 18 Jul 2023 ENG 40-WPM BATCH-604
PROVISIONAL ANSWER KEY

| Sr.No | Question | Option A | Option B | Option C | Option D | Provisional Answer |
|-------|--|-----------------------|------------------------|--------------------------|------------------------|--------------------|
| 1 | Primary Memory is also known as _____ memory. | Internal | External | Secondary | Locally | A |
| 2 | In Ecommerce payment is done through _____ cards. | Credit/debit | by cash | by person | cashless card | A |
| 3 | Which instrument is used for internet purpose? | Modem | Server | Cable | Network | A |
| 4 | Arithmetic means _____ | Addition | Subtraction | Multiplication | All of these | D |
| 5 | _____ memory cannot be changed or modified | RAM | ROM | Cache | All of these | B |
| 6 | For movement of document in MS-Word we can use Scroll bars. | TRUE | FALSE | | | A |
| 7 | _____ facility is used to add unordered list in your document | Bullets | Numbering | Unorder | Order | A |
| 8 | After inserting a picture in document, they have resize handles. | 6 | 12 | 10 | 8 | D |
| 9 | We can change date format in Ms-word | TRUE | FALSE | | | A |
| 10 | _____ is extension of Ms-word | .xlsx | .docx | .ppt | .word | B |
| 11 | In MS-Excel page breaks can be viewed in _____ view. | Normal | Page Break Preview | Print Break Preview | Form | B |
| 12 | SmartArt Insert From _____ | Insert=>Illustrations | Insert=>View=>SmartArt | Insert=>Symbol=>SmartArt | Insert=>Page=>SmartArt | A |
| 13 | To find Minimum Number in cell range _____ function is used | Count() | Min() | Round() | Max() | B |
| 14 | You cannot insert comments on each cell | TRUE | FALSE | | | B |
| 15 | _____ is used to give better effect to numerical data in MS-Excel. | Wrap Text | Merge | Chart | Filter | C |
| 16 | _____ tab is not present in PowerPoint. | Design | Data | Review | View | B |
| 17 | In PageMaker, _____ command is used to view the slides in a large size | Zoom Out | Zoom In | Size In | Size Out | B |

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| 18 | What is the use of Text Tool? | Nothing | The text is deleted | The pointer becomes an Standard pointer | Insert Text | D |
| 19 | In PowerPoint, by using _____ option we can add link. | web link | hyperlink | reference | None of these | B |
| 20 | In PageMaker, in _____ menu select all command is available. | Window | Layout | Type | Edit | D |
| 21 | _____ is used to read printer barcodes. | Barcode reader | Light Pen | Touchscreen | Mouse | A |
| 22 | Internet explorer is developed by _____ | Mozilla | Microsoft | Google | Mac So | B |
| 23 | The programs used to give pages on the world wide web are called _____ | Screen Vers | Dowers | World Wide Web | Browsers | D |
| 24 | _____ computer consist of features related to analog as well as digital computer | Super | Mainframe | Micro | Hybrid | B |
| 25 | Now a days _____ monitors are used for PC. | Virtual | LCD | Plotter | All of these | B |